

GABRIEL DUMONT INSTITUTE OF NATIVE STUDIES AND APPLIED RESEARCH



**1998-
1999
ANNUAL
REPORT**



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GABRIEL DUMONT INSTITUTE OF NATIVE STUDIES AND APPLIED RESEARCH, INC.

Chairperson's Report

I am pleased to submit the 1999 Annual Report on behalf of the Gabriel Dumont Institute (GDI) and the general membership. The past year has been a very important one in the development of GDI. Major strides have occurred in policy development, maximizing our resources, maintaining strong community development, while strengthening our cultural mandate.

The Gabriel Dumont Institute's mandate is to promote the renewal of Métis cultural activities and to provide training opportunities to develop an educated Métis work force. Further growth this past year in the Dumont Technical Institute has had a very positive result in the training and development of the Métis communities in Saskatchewan. GDI played a larger role in the events at Batoche this past year, and continues to be involved with the Areas as they hold cultural events. I support these initiatives and look forward to future endeavours of this type.

Strategic planning sessions with GDI and the Métis Nation of Saskatchewan and the other affiliates has provided strength and coordination to the process of Métis self-determination. This process is extremely vital to our growth and stability as a people.

It has been a most rewarding year. I want to personally thank the Métis citizens of Saskatchewan for giving me this opportunity to lead GDI into the next millennium. I also want to thank GDI's staff and students for their hard work and support. Collectively, we can achieve our goals and truly become a strong force in today's society and economy.

Murray Hamilton
GDI Board of Governors



GABRIEL DUMONT INSTITUTE OF NATIVE STUDIES AND APPLIED RESEARCH, INC.

Executive Director's Report

On behalf of the Gabriel Dumont Institute (GDI), I am pleased to present this portion of the Annual Report for the fiscal year 1998-99.

The Institute has, in cooperation with the Management Board, pursued a position of fiscal restraint and policy management. This measure is difficult given the rising costs of education and the level of funding allocated to the Institute. However, the Institute's Board of Governors and employees are to be congratulated for working within these parameters.

The Institute's programming continues to be of very high quality and graduates of GDI programs continue to be employed at a high rate. The number of SUNTEP grads will near 500 as we approach the Millennium. Gabriel Dumont College continues to offer students arts and science programming in cooperation with the University of Saskatchewan. The Dumont Technical Institute has expanded its programming to include as many as twenty-nine programs throughout the province. The employment rate of Métis people in Saskatchewan has been significantly improved by these efforts.

The Curriculum Department added to its bank of future projects, and completed its publication, *Resources for Métis Researchers* and the *Come and Read With Us* audio accompaniment to the *Alfred Reading Series*. The *Métis of Canada CD-ROM*, and the *Métis Speaker's Value Project* are two works in progress. The Department receives frequent inquiries from those seeking Métis resources, who assure us that too few exist.

Pay equity for the staff of the Gabriel Dumont Institute was a year long focus which has yet to be resolved. The patience and dedication shown by staff, management and the Board is admirable. However, the general welfare of the Institute depends on the response by government to this issue.

Furthermore, adequate staffing and core funding will also have to be addressed in order for the Institute to continue to meet the mandate envisioned by the Métis community at its inception. In spite of these challenges, much has been accomplished over the last year and the students, staff and Board are to be thanked and congratulated.

Karon Shmon, Executive Director



**GABRIEL DUMONT INSTITUTE OF NATIVE STUDIES
AND APPLIED RESEARCH, INC.**

Assistant Executive Director's Report

I am pleased to submit this report for the annual fiscal year 1998-99.

The past year has been very dynamic and progressive, but not without frustrations. A great deal of work has gone into updating the personnel policy manual and initial work has begun on a policy and procedures manual.

A very exciting project was undertaken as a joint effort with a consultant, Post Secondary Education Skills Training, senior management and the accounting department. A Salary and Benefits survey was conducted and a Salary and Benefits Compensation Review was drafted and submitted to PSEST.

One of the major issues faced by staff in the Regina location is space. Ongoing discussions and negotiations with the University of Regina have had some benefits. The University has been supportive, and some space has been allotted to help meet the needs of the Institute and the SUNTEP Centre.

I have had the opportunity to be involved with all aspects of the Institute and have learned a great deal. Our frustrations continue as a result of under-funding and under-staffing. We are continually forced into a reactive position and have had very little opportunity to be proactive.

The staff generate a great deal of energy and it is indeed a pleasure to work with such an exceptional group of people. Our program success is very evident by ongoing increases to our staffing. Every year, more Métis graduates leave our programs and enter into the workforce. Being part of this process has been a very good experience and all indicators show that a bright future for Métis education will carry into the new millennium.

Sincerely,

Calvin Racette



**GABRIEL DUMONT INSTITUTE OF
NATIVE STUDIES AND APPLIED
RESEARCH, INC.**



Dumont Technical Institute

Principal's Report-1998

I am pleased to present this report for the 1998-1999 program year on behalf of the Dumont Technical Institute (DTI).

DTI has worked closely with our many partners to provide education and training for members of the Métis Nation of Saskatchewan. Our on-going relationships with such partners as Métis Employment and Training of Saskatchewan, Inc., Saskatchewan Post-Secondary Education and Skills Training, the provincial Regional Colleges, and the Saskatchewan Institute of Applied Science and Technology are key factors in the successful delivery of training programs throughout the province. Moreover, the involvement of business and industry in training initiatives has proven to be beneficial both for DTI graduates and for the employer community.

Since its inception in 1992, DTI has expanded its services to include Adult Basic Education and Skills training programs. The Institute has experienced a phenomenal rate of growth over its short existence. In 1998-1999 DTI delivered and partnered in over forty (40) training programs. This represents a 50 percent increase over last year.

DTI values our involvement in the delivery of education to Métis people in Saskatchewan. We look forward to continued partnerships and to another successful year of training.

Sincerely,

Lisa Wilson, Acting Principal*

*Geordy McCaffrey: on leave



**GABRIEL DUMONT INSTITUTE OF NATIVE STUDIES
AND APPLIED RESEARCH, INC.**

BOARD OF GOVERNORS 1999

In 1999, the Gabriel Dumont established some new criteria for participation on its Board of Governors in keeping with the terms and conditions of the conditional grant of 1995. The terms of office are two years in length, and a member can serve two consecutive terms. They can return to the Board after an absence of one year. The Board composition is 11 in total. The Chair of the Board is the current Minister of Education of the Métis Nation of Saskatchewan. Two board members come each from the Northern, Central and Southern areas of the province. Four alternates are also selected and represent the three regions and when a board member from a region is unable to attend a meeting, an alternate from the same region is requested to attend. These individuals are selected jointly by a committee consisting of the Métis Nation of Saskatchewan, Post Secondary Education Skills Training, and an independent third party.

Murray Hamilton, Minister of Education (Métis Nation of Saskatchewan)

Earl Cook, Northern Representative

Anne Chartier, Northern Representative

Michelle Bonneau, Northern Alternative

Josie Searson, Northern Alternative

Rita Bouvier, Central Representative

Dennis Langan, Central Representative

Darren McKee, Central Alternative

Shirley Boucher, Southern Representative

Angela Smith, Southern Representative

Joe Pelletier, Southern Alternative

Executive Committee

Murray Hamilton, Chairperson

Earl Cook, Vice-Chair

Angela Smith, Treasurer



GABRIEL DUMONT INSTITUTE OF NATIVE STUDIES AND APPLIED RESEARCH, INC.

1999 Gabriel Dumont Institute Annual Report

The 1998-99 fiscal year has been one of restraint, responsibility and stability. The conditional grant, which requires us to maintain balanced budgets continues to be a burden for the Institute. Previous financial burdens are slowly being addressed as part of the long-term plan. This recovery has placed the Core Department in a no growth situation. A compensation review on GDI's Core budget and the SUNTEP Program has been conducted and a request for budget increases has been submitted to the funding agent. Positive gains have been made in the area of programming. On going discussions with the Universities and SIAST have allowed the Institute to have an impact.

The 1998-99 fiscal year saw continued growth at the Dumont Technical Institute. The partnerships with the Areas of the Métis Nation of Saskatchewan continue to support both organizations in meeting their respective mandates of educating, training and supporting the Métis citizens of Saskatchewan. This portion of the Gabriel Dumont Institute has seen the most growth over the past year and has become a key player in the Adult Education sector.

Gabriel Dumont College has continued to operate without any financial grant. The SUNTEP Centres in Saskatoon and Prince Albert offer GDC classes to their students, and to others. A very successful first year of the Aboriginal Teacher Associate Certificate Program through GDC has been completed, and the second year is in progress.

The Gabriel Dumont Institute staff continue to be our strength. Hiring our own graduates continues to prove the long-term viability of our programs. There are thirteen former graduates from SUNTEP or other GDI programs currently on staff. It is a very rewarding process to watch the mandate in action. Chronic under-funding remains a huge issue in staffing and recruitment. Staff loyalty, dedication and believing in the goals of the Institute provides a great deal of strength and optimism within GDI.



GABRIEL DUMONT INSTITUTE OF NATIVE STUDIES AND APPLIED RESEARCH, INC.

PROGRAMS AND SERVICES

Core Services

Core Services are provided through three separate entities of the Institute. These include the Curriculum and Publishing Unit which is housed in Saskatoon, the Library which is located in Regina and Prince Albert, with a student library in Saskatoon, and Research and Development. Research and Development is currently done through the Curriculum and Publishing Department and by other in house staff.

Curriculum And Publishing Department

This 1998-99 fiscal year was a period of creative growth for the Curriculum and Publishing Department. The Department consisted of Leah Dorion, the Curriculum Coordinator, Darren Préfontaine, the Curriculum Development Officer and Blanche Gehriger, the Clerk-steno. We had another successful year providing educational materials to Canadian schools and to the general public. The Department increased its community involvement and conducted several large catalogue mailouts. Sales continue to increase from the 1997-98 fiscal year, which can be largely attributed to our new GDI colour catalogue.

Our long term project, the Métis of Canada CD ROM, is nearing completion despite many ongoing and unexpected technical challenges since 1995. The narration component of the CD ROM was completed by October 31, 1998. Eight narrators with very diverse voices participated in the recording. The final screen edit will be completed in the fall 1999. The Department is optimistic that the CD ROM will be officially released in the winter of 2000. The preservation of the Michif language has been a major of focus during this past fiscal year and will continue into the next fiscal year. The Department received \$15,000 in funding from the Saskatchewan Education Aboriginal Education Unit in order to video-tape and translate a Michif language conference in April 1999.

During 1998, the Department played a key role in organizing a GDI History Committee. A part of our web page is dedicated to the GDI history project. The web page is designed to encourage past staff and students to contribute on line. The Department possesses a rough draft of GDI's history. Committee members will hopefully meet in the next fiscal year to discuss plans for the manuscript for GDI's twentieth anniversary celebration. Our Métis veterans book (1997) has generated a great deal of response from the community. Therefore, our Department continues to work towards developing a database of Métis veterans and continues to conduct interviews. Rob Innis, a graduate student at the University of Saskatchewan, conducted interviews and transcribed them for the department from January to March, 1999.

In March, 1999 we released our newest book entitled, *Resources for Métis Researchers*. This project was a joint project between the Louis Riel Institute of the Manitoba Métis Federation and Gabriel Dumont Institute. It is our first co-publishing venture. The bibliography will be extremely beneficial for the general public, students and instructors. The book was also the first historiographical work published by GDI. Another Department milestone was the completion and release of the, *Alfred Series: Come and Read With Us*, compact discs and cassettes in November 1998. Now, children can read along with the Alfred Reading Series in English, French, Cree and Michif.

There is a huge demand for children's literature especially at the grade four level. As a result, we are working with Don Freed to publish a children's book from a song created by primary-aged children from Cumberland House. The song is called, *The Sasquatch Exterminator*. This will be our Department's first children's book in recent years. We are pleased to publish this book because it was written by children for children. It will be released during our next fiscal year. The Department is also exploring the publication of former SUNTEP Saskatoon student, Penny Condon's, Cree/English language children's book tentatively entitled, *Our Family*. Penny illustrated and wrote the book which covers the important topic of Métis family life.

From November 1998 to January 1999, the Department worked vigorously on a research project for the Saskatchewan School Trustees Association (SSTA). We surveyed teachers about effective teaching practices in Aboriginal Education. On February 16-21, 1999 Leah Dorion and Darren Préfontaine attended a research trip with the SUNTEP Saskatoon students in Winnipeg, Manitoba.

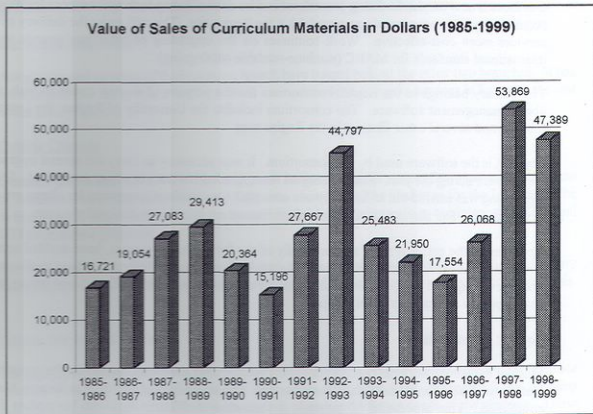
Our publishing activities are largely dependent on outside granting agencies and building partnerships with organizations with similar goals. Therefore, the Department worked on a major application to the Canada Council Infrastructure Grant Program under the First Peoples Publishing Program (\$50,000). The status of this major grant will be announced during the next fiscal year. Global funding or infrastructure grants would greatly assist us in publishing at least two titles a year instead of one every two or three years. The Department is also exploring the possibility of applying to the Saskatchewan Arts Board global funding program.

Strengthening our publishing program has been a major development during this past fiscal year. There has been some discussion about changing our Department name to Dumont Publishing in the near future. Our involvement with the Aboriginal Education Provincial Advisory Committee (AEPAC) and the Saskatchewan Publishers Group has improved our professional development.

Work will continue into the next fiscal year on developing a five year plan and reviewing Department policy and procedure. This year we had great success in developing an extensive customer database on Microsoft Access. Our goal is to continue to improve our customer service and marketing.

The Department has also significantly benefited from community involvement. The following is a list of some of the locations which we have visited in the past year with our display and educational materials.

- Lebrét Métis Days August 7-9, 1998
- Prince Albert Métis Fall Festival on September 4, 5 and 6, 1998
- E.D. Feehan High School-Saskatoon September 14, 1998
- Louis Riel Day Celebrations November 16, 1998
- Carpenter High School Career Fair Meadow Lake, November 24, 1998.
- Fort Qu'Appelle Métis Economic Development Conference, Dec.14-15, 1999
- Release of NW Métis Land Claim in Buffalo Narrows on January 28-29, 1999
- University of Saskatchewan Open House on February 8, 1999
- Diversity in the classroom conference in Saskatoon on February 15-17, 1999
- Saskatoon Public School Division teacher's conference on February 23, 1999
- Métis Nation of Saskatchewan Legislative Assembly on March 2, 1999.
- Walter Murray Collegiate Saskatoon career fair on March 10, 1999.
- Awasis Conference in Saskatoon on March 25-26, 1999.
- Métis Spring Festival in Saskatoon on May 21-23, 1999.
- Career Education in Saskatchewan on April 14-15, 1999.
- SOHL conference at Fort Qu'Appelle on April 16-18, 1999.



Library Information Services

The Library of the Gabriel Dumont Institute main function is to meet the information and research needs of its programs as well as the programs of the Dumont Technical Institute. The Library has three branches located in Regina, Saskatoon, and Prince Albert. Its unique collection focuses on Métis history and culture and on issues of concern of Métis and First Nations communities. The library wishes to work in partnership with all other library and information services to provide free and unrestricted access to information.

Automation

Automation of library services was completed during the year, first for the Regina branch and then for the Prince Albert branch. The Saskatoon branch awaits attention in this regard.

In the automated branches, each library item has been bar coded. Each client with borrowing privileges is now issued a plastic card with a barcode. Inefficient manual procedures are being superseded. For example, overdue reports and other reports can now be printed within the Regina library for the other branches, eliminating the need for hand-written notices to clients.

Our focus is now on standardizing procedures and on consolidating technical services (cataloguing, acquisitions, and processing of new materials) at the Regina site. This will make the delivery of those services more cost-effective. Work continues on the upgrading of catalogue records to meet international standards for MARC (machine-readable cataloguing).

The Library belongs to the RegLIN consortium for the purpose of sharing access to high-quality library management software. The consortium includes the University of Regina, the Legislative Library, and several other libraries in the Regina area.

Voyager, is the software used by the consortium. It was necessary to carry out several upgrades of the software during the year. Staff training on the upgraded software has been completed. Some of the training was carried out in-house by our own staff. Instructional programs for clients are under development. The aim is to incorporate client instruction into the educational program.

Upgrades of the entire system, and especially of the Prince Albert system, have enabled access to powerful online research tools, including full-text databases such as Infotrac. These tools are made available through the co-operation of all Saskatchewan libraries, and the GDI Library strives to fulfil its obligations as a partner in this project.

Security of materials

Much of the groundwork has been laid towards implementing a security system for the protection of materials. Each library item must be processed, and about half of the total collection has been completed. This processing of materials is separate and different from the bar coding for the automated system. Security gates will have to be purchased for each site.

Programs and services: the challenges

A shortage of space in the Regina branch places severe constraints on the development of technical services. This impedes the work for all three branches. This also presents difficulties for services provided directly to clients since much of the collection has been forced into storage and there is no room for student workstations. Temporary measures and the understanding of all GDI and DTI staff and students keeps things running quite smoothly, but this is one challenge that the Library needs to address soon.

With automation almost complete, it is now important to improve accuracy of the catalogue. An inventory of the entire collection is needed.

Information needs of educational programs are very different from those of a few years ago. Access to Internet and electronic sources of information requires a new set of skills. An information literacy program, which incorporates information-seeking skills with critical-thinking skills is needed. This is the basis of resource-based learning, and co-operative program planning between faculty and Library staff can bring it about.

Remote programs, including Dumont Technical Institute programs, need improved access to information services. Co-operation with other libraries can ensure that access.

The Saskatoon Branch

Automation and weeding of the Saskatoon branch have lagged behind the other two branches. It has been singled out for special attention. Plans are underway to bring its services in line with the rest of the library system.

Outside Clientele

Demands persist from outside the Gabriel Dumont Institute for a full range of services including loans of materials and extensive advisory and reference assistance. The challenge for the Library will be to find a way to share resources with the community without compromising the interests of GDI and DTI educational programs.

One way to share materials on an equitable basis may be participation in the provincial interlibrary loan program. Library staff members are currently considering ways and means to accomplish this.

Library renewal and the future

The past year has been one of tremendous growth for the library. It has moved from a survival mode towards renewal. Rather than replicate services as they have been, library staff are working proactively to meet current information needs and to anticipate future needs of the clientele. Those client needs are foremost as policy is developed and as programs and services are designed.

The Community Training Residence

GDI no longer operates the CTR. GDI continues to own the facility and is tied to a mortgage and is responsible for maintenance of the facility. The funds provided cover the cost of the mortgage and the insurance. All costs to maintain the facility are absorbed by the Institute, but the facility provides equity for GDI.



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SASKATCHEWAN URBAN NATIVE TEACHER EDUCATION PROGRAM (SUNTEP)

In all, two hundred and forty-seven (247) students attended SUNTEP in 1998-99. In April of 1999, thirty-three (33) Métis and First Nations students graduated from the Saskatchewan Urban Native Teacher Education Program with a Bachelor of Education degree. Over the years the three SUNTEP centres in Prince Albert, Regina and Saskatoon have graduated four hundred and sixty-one (461) Métis and First Nations professionals. SUNTEP graduates continue to be hired at a rate that exceeds 90% in a professional capacity upon completion of their program. This continues to prove that Aboriginal teachers are very much in demand and that the need is still not being met.

SUNTEP	Year 1	Year 2	Year 3	Year 4	Grads	Total
Regina	17	17	9	7	4	54
Saskatoon	20	23	15	18	16	92
Prince Albert	30	22	19	117	13	101
Total	67	62	43	42	33	247

In addition to the current student population, the Saskatoon centre has 10 Gabriel Dumont College students that are taking classes in the first and second year of an Arts degree program. Prince Albert students take various classes that are mounted through the Gabriel Dumont College.

SUNTEP is entering its twentieth year of operation. As a benefit of the program's longevity, the program currently employs five previous grads as faculty members in the three centres. GDI and DTI have also benefited by having eight SUNTEP graduates as managers or faculty. Five other employees of GDI are graduates from Gabriel Dumont Institute programs.



Saskatchewan Urban Native Teacher Education
Program - Prince Albert



SUNTEP

CENTRE ACTIVITIES:

Graduation: On May 22, 1998, SUNTEP held its annual graduation ceremonies where the 15 fourth year students were celebrated and honoured. More than 200 family and community members attended the ceremony. This year's graduates earned a number of awards from the University for their endeavours. Gina Sinoski was given the Bates Award for excellence in teaching and achieved the second highest grade point average in the College of Education. Carol Wilkinson also received the Bates Award and achieved the third highest grade point average in the College of Education. Leanne Lasher was awarded the SaskEnergy Star Blanket Award for her commitment to the well being of her community. Leanne also graduated with Distinction.

Professional Development: Staff attended a professional development retreat on May 6 and were joined by Trevor Gamble (Asst. Dean of the College of Education) and Alan Ryan (Chairperson of University Programming Committee). Discussions were held as to the impact of the new University of Saskatchewan B.Ed. Program on the integrity and identity of the SUNTEP Prince Albert program.

SUNTEP Science Fair: On May 10, about 150 elementary students from surrounding community schools came to SUNTEP to participate in the Science Learning Centre Fair set up by the science methods students as part of their course responsibilities.

Prince Albert First Annual Children's Festival, May 18: SUNTEP Theatre performed two plays at the First Annual Children's Festival in Prince Albert. About 500 children were entertained by music, song, dance and drama. The theme of the performance was *Awanska*: awakening the spirit.

First Year Orientation: On September 3 and 4, SUNTEP Prince Albert held its orientation for all new first year students. On Thursday we had an in centre orientation which included a variety of speakers and an overview of the SUNTEP Program while the Friday portion of the orientation consisted of a trip to Batoche.

Prince Albert Métis Fall Festival: Two SUNTEP students, Kurtis Hamel and Christine Wright, were this year's Youth Ambassadors at the Métis Fall Festival. Overall, a number of SUNTEP students participated in the event as spectators or by working at the booth the Gabriel Dumont Institute had set up on site.

Fall Cultural Camp: This year the Fall Cultural Camp was held on September 9, 10 and 11 on Christopher Lake at Camp Kinasao. This year's camp was perhaps the best ever with a variety of cultural events occurring over the three days. It provided an opportunity to build community and we were visited by a number of guests including several Elders and Karon Shmon, the Executive Director

of the Institute.

Classes Begin: September 14, 1998 marked the first day of classes for all students attending SUNTEP - Prince Albert.

Program Innovations: Seventeen SUNTEP P.A. Students are currently interning. They are required to take a classroom management course (Ed. Psy. 432.2) concurrently with the internship. Because of our concerns with this course and its satellite delivery, we are offering our own SUNTEP section, with Lloyd Njaa as instructor.

Community School Conference: Twelve students attended the Community Schools Conference on October 15 and 16 in Prince Albert. This year's keynote speaker was Martin Brockenleg. Students reported the conference to be a valuable learning experience.

Cultural Arts Workshops: Sixteen third year students, under the supervision of Sandy Sherwin-Shields, conducted several cultural arts workshops at Stobart Elementary School in Duck Lake. The workshops occurred on Wednesday, October 21 and involved students from Kindergarten to grade six.

Internship: Eighteen fourth year students successfully completed their internship on December 19, 1998. Three of these interns were nominated to receive the Bates Award which recognizes excellence during the internship. The three nominees are Bonnie Novotny, Kim Fiddler and Shelley Linfitt.

STF Presentation: On Tuesday, January 19 Rita Bouvier spoke to the third year students regarding the STF Code of Ethics. Rita also spoke to the Native Studies 225.3 class (Native Women in Canada) about issues specific to Native women.

Storytelling Workshop: An Elder's Storytelling Workshop was held on Friday, January 22. Three Elders participated in the workshop: Noel Sorenson (Métis), Danny Musqua (Saulteaux) and Mervin Dreaver (Cree) were the Elders who shared their stories with the SUNTEP students

Poetry Reading: On Friday, January 29 Bill Robertson gave a poetry reading of his original works to SUNTEP students Bill also instructs English 110.6 at SUNTEP Prince Albert.

1998 Graduating Class

Bonnie Barks
Nadine Bouchard
Leanne Lasher
Valerie LeDoux
Blandine McKnight
Myla Murray
Jason Omani

Justine Roy
Kristen Sather
Heather Scriven
Gina Sinoski
Rose Smith
Carol Wilkinson

Student Profile - 1998/99

<u>Year of Study</u>	<u>Male</u>	<u>Female</u>	<u>Total</u>
I	2	28	30
II	3	19	22
III	2	17	19
IV	0	17	17
Totals	7	81	88



Saskatchewan Urban Native Teacher Education
Program -Regina



SUNTEP

SUNTEP Regina Student Statistics

<u>Year</u>	<u>Total During Year</u>		<u>Total Remaining in Program</u>	
	Men	Women	Men	Women
	50		41	
1	8	9	8	9
2	6	11	4	7
<u>3/4</u>	<u>4</u>	<u>12</u>	<u>4</u>	<u>7</u>
	18	32	16	25

1998 Graduates

In 1998 four young men and women graduated. All were employed over the course of the school year.

Erin Michelle Austin	Kinistin First Nation School
Kerry David Henry	Black Lake School
George Roberts	Peepeekisis First Nation School
Jennifer D. Still	Regina Public School

Staff/faculty (1998-1999)

Coordinators: Dennis Schaefer (April-June), Joanne Pelletier (August - present)

Faculty: Jacquie Belhumeur, Ken Carriere, Donna Scarfe

Support: Norma Belanger, Tanaya Boucher (temp)

Staff complement at SUNTEP Regina consisted of Clerk-steno Norma Belanger, three faculty members--Donna Scarfe, Ken Carriere, Jacqueline Belhumeur and centre co-ordinators, Dennis Schaefer and Joanne Pelletier. Dennis Schaefer's, term position ended June 1998 and new co-ordinator, Joanne Pelletier, began August 15. Faculty members, Jacqueline Belhumeur and Ken Carriere resigned their positions effective December 31. Interviews were held and new faculty members were hired, but they were not able to begin employment until the end of the 1998-99 school year. Therefore, the centre operated short two faculty positions from January through to August 15, 1999. The centre staff members were kept exceptionally busy, attempting to maintain the same level of service to students.

The 1998-1999 year has been another year of change and challenge for SUNTEP Regina Centre. The move to campus has complicated scheduling. SUNTEP classes must now fit into the larger university's system of time tabling. Not only must classes be scheduled months in advance, meeting space must also be booked, with space at the University of Regina being at a premium. We still have no definite word when additional space will be available on campus for SUNTEP.

Regina centre staff attended the GDI all staff meeting held in Saskatoon August 24-26, and they view this as being a valuable event.

Centre Activities

Staff and students held luncheon centre meetings twice a month during the fall semester. These meetings are more important since the move on campus. They serve as a means for students and staff to bring forth issues and concerns and for students to become acquainted with their fellow students enrolled in other years. However, it was determined that this will not work out for the Winter 1999 semester as there is no single time where all of the students would be available.

Students were also very busy and besides regular class activities, they also took part in numerous workshops including computer modules, Faculty of Education outdoor education module (OCRE), the AWASIS Conference and other curricular activities.

First and second year students enrolled in Indian Studies 221 during the spring/summer session made a trip to Batoche and Fort Carlton.

Student Achievements

First Year student, Stacey Nault, was the recipient of a scholarship from Casino Regina for being an outstanding role model in her community.

Fourth year student, Russell Fayant, together with Professor Dr. Kathryn McNaughton presented at the *Qualitative Research in Education Conference* in Athens Georgia, January 8-10, 1999. Russell and Kathryn shared their experiences as participants in a progressive and unique pilot project involving third year SUNTEP students, ERDG215 and ELNG325 instructors, and the administrators, teachers, and students of Imperial Community School. In this project, students and instructors were able to combine theory and practice by holding university classes in an elementary school setting, where they could observe and contribute to the students' reading and writing process.

Program Development

Jeanne Pelletier has been contracted to develop and deliver a one-hour credit class (PAS109) on Métis dance. Jeanne has a long history with the Institute and was the primary researcher and developer of the *Métis Dance Curriculum* package developed by Saskatchewan Education and distributed to all provincial schools. Faculty felt this was a good way to ensure cultural programming is incorporated into as many areas of programming as possible and intends for it to be a yearly class offering.

We are currently in the process of making some changes in the sequencing of classes we offer. Students will take five classes per semester, with the exception of those semesters that involve field placement, when they will take four classes. We are also considering the classes we offer during the spring/summer semester. More students each year are electing to not take classes in this semester so we are considering moving the classes we now offer to a fall or winter semester and have students take electives during the spring/summer session.



Saskatchewan Urban Native Teacher Education
Program - Saskatoon



SUNTEP

SUNTEP SASKATOON STUDENT NUMBERS

SUNTEP: 76 STUDENTS

GDC: 9 STUDENTS

TOTAL: 85 STUDENTS

GENDER: MALE: 30

 FEMALE: 55

DISABILITIES: NONE

YEARLY ACTIVITY

Please note that the Saskatoon Centre includes not only the SUNTEP undergraduates but also tries to include GDC students in all the relevant activities.

Orientation- September 1998: All new students, accompanied by the faculty and several upper year volunteers, enjoyed an inspirational visit to Batoche. This allowed students to be reminded of their cultural roots and the historical underpinnings of the program they are now entering. The students were also invited to our centre to meet all the staff and be welcomed by Murray Hamilton, Vice President of the Métis Nation of Saskatchewan. The students met the new Coordinator, Sheila Pocha, and were presented with a slide show and overhead production of what happens at SUNTEP/GDC. The presentation included information of what is expected of them as students and professional student teachers. An examination of the University procedures and protocol were also presented.

Family Barbecue: Spouses, significant others and many children met to mingle and munch hamburgers cooked by SUNTEP faculty and the student association. This was an excellent opportunity for families to visit and allow for all four years of SUNTEP students to meet each other in an informal setting.

Fund-raising Dance: The First year students raised funds for their cross cultural trip to New Mexico in May/99 by holding a dance in the Upper Mub on Campus. The students raised some dollars and

again had the opportunity to mix and mingle with other students in the program. The students raised over \$200.00 for the Student Association Fund.

Fine Arts: GDC and SUNTEP students were introduced to the Symphony in concert at the Centennial Auditorium in Saskatoon as part of their introductory course in the Music strand of the Fine Arts course. The students also had the wonderful opportunity of studying different dance and Art media within the Dance and Art strands. The students enjoyed aspects of Ballet dance and they had the opportunity to learn the Red River Jig during a Métis Jigging workshop held at SUNTEP. Students met the artist, Ray Keighley during their Art class and visited the Mendel Art Gallery which presented various Inuit and Saskatchewan Aboriginal art works. These extra curricular opportunities greatly enhanced their appreciation of the course content. For many, these visits were "first time" events.

Student Teaching: The first year students dove right into the aspects of becoming a teacher in their very first Education class with Anne Boulton. The students learned about the mechanics of teaching and the various needs of children through theory and practice. The students were able to understand the mechanics of drafting up mini lessons for primary, middle years and adult students as they used their lessons in action in various classrooms throughout the city. The first and second year SUNTEP students are frequently invited to visit many schools to give workshops or do storytelling. In fact, the demand greatly exceeds the time available so that only those teachers who demonstrate insight and a willingness to "build on" the experiences provided by our students have their requests met. Being in "real-life" classrooms is enormously satisfying to the students who otherwise would have to role-play the different age groups themselves as their peers instructed "micro-lessons". Similarly, the bi-monthly visit of the Radius students to the Centre, to engage in lessons related to all areas of the curriculum, presents a challenge to which the students readily respond.

Interns/Graduates: We had 15 interns who successfully completed their Fall Internship. There was one more graduate that successfully completed the courses she needed since she had completed her internship through SUNTEP awhile back. The students were involved in various grade levels and classrooms throughout the cities of North Battleford, Prince Albert, Saskatoon and the community of Shellbrook. Two of these 15 interns were nominated to receive the Bates Award for their teaching excellence throughout their internship. In June of this year one of these students found out that she was awarded the Bates Award and was given this special award at a special ceremony held on Campus annually. Shelby LaFramboise, the winner, found employment in Saskatoon's Catholic system as well. The students celebrated a big graduation at the Saskatoon Inn in May. There were 16 graduates and they presented the families, friends, teachers and faculty with a special slide presentation of their upbringing and their times together as students at SUNTEP. The presentation was very well done and quite rewarding to see. We are very proud of our graduates as they have worked quite hard to achieve their goals and have been working just as hard in finding employment. There are 10 graduates who have found work to date while the other 6 are presently still looking for educational employment. What is phenomenal about the 10 graduates who did find teaching positions, is that 4 of these graduates found employment within the city of Saskatoon. Three have been offered high school positions for the Saskatoon Public Board and one graduate has taken on a grade two position with the Saskatoon Catholic system. We are slowly working towards equity in the education work place. This year's graduates are: Tammy Alexander, Karen Beaven, Joanne Berg,

Lily Caisse, Angela Caron, Tamara Chief, Terry Gossen, Kari Harper, Kimberly Hodgson, Angela Hopper, Shelby LaFramboise, Dionne Lapointe, Lee-Anne Laroque, Stacey Primeau, Blair Sands and Karla Sinclair.

Christmas Festivities: The children's party brought together all four years of SUNTEP and GDC students and provided fun, games, food and gifts for all the little ones. Santa Claus visited the centre and the excited children each received a gift with their names on it. The decorating, gift wrapping and food preparation was all done by the first year students, who really excelled in every area of the event's preparation.

Hudson Bay Archives: The Saskatoon Centre prides itself on offering a unique opportunity to all its second year Native Studies students to examine primary sources at the Hudson's Bay Archives, the Provincial Archives of Manitoba and the St. Boniface Historical Society. This five-day visit is paid for from funds raised through bingo and cost approximately \$500.00 per student. The research tasks at the archives are not only a valuable and enhancing part of the Native Studies course, but the genealogical data available is intensely rewarding to the students as they trace their own family history for several generations. The fact that the "Festival du Voyageur" occurs at the same time as this visit only adds further enjoyment for the students.

New Mexico Visit: Again, courtesy to the Liquor and Gaming Authority, at a cost of over 1000.00 per student, twenty people flew to Albuquerque, New Mexico this May for an intensive cross-cultural visit. Our Executive Director, Karon Shmon, Skip Kutz and the Coordinator, Sheila Pocha, provided supervision for these students as they organized gatherings and touring of local Art galleries, university settings, and reservation visits of the Pueblo Nations. Highlights of the trip would include, the Santa Domingo Pueblo Reserve where we were actually invited in to a Council meeting where the council members were discussing ways to find funding so that their children could attend post secondary training. Karon Shmon represented our Institution to the members and our students asked a number of questions regarding their people and their schools. Another highlight was the tour we received at the Bandolier National Monument! This sight was absolutely superb and breathtaking as we visited ancient dwellings and/or caves of the Pueblo. The 'kiva' or dwellings were deeply embedded in stone inside the San Dias Mountains. We also watched traditional dances performed by Pueblo children at the Cultural Centre on Campus. The visit we made to one of the schools on the reservation was interesting. The administration team was more than happy to greet our group and take us for a tour within their school. We gave them a gift of Mitch if Books developed by the Gabriel Dumont Institute Curriculum Department.

AWASIS Conference: The first year students and Linda Lysyk coordinated a number of Math activities and games to present to AWASIS delegates. The Math Fair was appropriate for the times and the students worked very hard to create their own assignment or activity for this specific conference. Linda Lysyk and Math Instructors at the College of Education were involved in the set up of this wonderful fair which received rave reviews from the conference delegates.

SASKTEP: Our teacher education program from all three centres, as well as NORTEP, ITEP, YTEP, AURORA College and N.W.T. TEP were guests in Prince Albert as we convened for the annual SASKTEP conference in April. The hosts were NORTEP/SUNTEP Prince Albert. We discussed our similarities and differences among the differing TEP programs in Saskatchewan, the North West Territories and the Yukon. There were about 50 delegates at this meeting. A common understanding among all delegates was how we can better lobby the government of the importance of more and continued funding for Aboriginal education. Our Saskatoon centre and ITEP will be the hosts for the Millennium meeting held in Saskatoon in April 2000.

Staff/Faculty: Ruth Daniels, our Clerk Steno, has managed to keep our centre running smoothly as she has been working towards maintaining better health this year. She is an expert in her own duties and always has a helping hand for faculty and students alike. The new Coordinating position for Sheila Pocha and the working relationship established with all faculty and staff has been exciting and challenging this past year as important decisions are always being made with programming, meetings at the College and abroad, and within our own Institute. The coordinator is happy she has such a great group of people to work with!



**GABRIEL DUMONT INSTITUTE OF
NATIVE STUDIES AND APPLIED
RESEARCH, INC.**



DUMONT TECHNICAL INSTITUTE (DTI)

The Dumont Technical Institute (DTI) is responsible for Adult Basic Education and Skills Training for the Métis Nation of Saskatchewan. The mandate of DTI is to serve the upgrading and technical training needs of the Métis Nation of Saskatchewan.

DTI experienced a busy year in 1998-1999, offering and partnering in more than forty (40) programs over the program year.

Since piloting its own Adult Basic Education (ABE) programs in 1997, DTI has offered an increasing number of programs in this area. DTI's ABE programming includes ABE 5-10, GED Preparation, Adult Secondary Education 12, Upgrading and Preparation for Post-Secondary Training, Employment Preparation, Life Skills and Literacy. In addition to programs directly delivered by DTI, the Institute continues to sponsor ABE seats at the Regional Colleges and SIAST Institutes.

DTI offered a wide range of Skills training programs across the province in 1998-1999. Numerous partnerships in the Métis communities facilitated program delivery. A Federation Agreement between DTI and the Saskatchewan Institute of Applied Science and Technology enables DTI to offer provincially accredited Skills training.

In fulfilling its community-based mandate, DTI delivered a wide range of education and training programs in various communities throughout the province. This community-based approach allows learners to receive a quality education in their home communities. A listing of the programs delivered in the 1998-1999 program year is provided below:

Program Name/Location	Instructor(s)	Student Enrollments	Student Withdrawals	# Graduates/ Completers
Vocational Forestry Beauval	Woodland Institute	16	2	14
Micro Computers Saskatoon	Brent Gerlach Cindy Bell	17	0	17
Economic Development Saskatoon	Peter Krebs Gordon Sayers	15	2	13
Youth Care Worker Program Regina	Paul Davies Lenea Roy	13	2	11
Introduction to Workplace Regina	Ron Brooks Rod Ballendine	14	1	13
Home Care/ Special Care Aide Canwood	Janice Gatenby	15	5	10
Home Care/ Special Care Aide Prince Albert	Opal Stieb	17	3	14
Home Care/ Special Care Aide Rocanville	Doreen Strong	14	0	14
Integrated Resource Management Prince Albert	Jim Bahr	18	6	12
Peacekeeper La Loche	Steven Janvier Dean Herman	20	6	14
ABE 5-10 Saskatoon	Bryan Guiboche Greg Stark	21	10	11
ABE 5-10 La Loche	Roger Morin Cecile O'Neil	20	9	11
ABE 5-10 Prince Albert	Rene Caisse Elizabeth Majocho	25	7	18
ABE 5-10 Regina	Debbie Duthie Marjorie Obleman Nicole Amiotte	21	7	14

ABE 5-10 Ile a la Crosse	Lea Littlewolf	16	1	15
ABE 5-10 Cumberland House	Dennis McLeod	20	7	13
Urban Youth Life Skills Saskatoon	Monell Merdan Elton McKay Sheila Starr	35	11	24
Employment Workshops La Ronge	Ordean Goulet	15	0	15
Computer Upgrade Stoney Rapids	Jim Bahr Larry Monsman	7	5	2
Preparation for Practical Nursing Prince Albert	Denis Rivet Elizabeth Majocho Claudette Moran	16	8	8
Life Skills Nipawin	ERII Métis Employment & Training	9	4	5
Pipeline Training Caronport	Noel Hale	12	3	9
Pre-employment Carpentry Duck Lake	Janice Gatenby Tony Ostafee	10	3	7
Heavy Equipment Garson Lake	Methy Pathways	3	0	3
Facility Maintenance Churchbridge	Palliser Institute	9	1	8
Entrepreneurship Timber Bay	Bob Isbister	14	10	4
Bridging Fort Qu'Appelle	Sam Nie	20	9	11
Life Skills Meadow Lake	Sandy Danchuk	20	0	20
Aboriginal Teacher Associate Certificate Program Meadow Lake	Judy Okanee	22	2	20
Literacy Creighton	Northlands College	2	0	2

Computer Support Specialist Prince Albert	Brent Gerlach Grant McMillan	16	1	15
GED Saskatoon	Greg Stark Bryan Guiboche	7	1	6
ASE 12 Churchbridge	Karen Bradbury	10	5	5
ASE 12 Yorkton	Phil Johnsrude	16	5	11
Adult 12 Ile a la Crosse	Ray Markotjon	13	3	10
GED Prince Albert	Denis Rivet Claudette Moran	21	2	19
GED Lloydminster	Dianne Ryma	20	8	12
GED Debden	Sam Nie	18	5	13
Mine Security La Loche	Commissionaires	13	2	11
Aboriginal Women's Re-entry Program North Battleford	Renee Wolfe Yvonne McCaffrey	20	3	17
Computer Clerk Creighton	Northlands College	3	0	3
Part-time ABE Saskatoon	Mary Mazurek Julie Van Vliet	19	14	5
GED Regina	Sheila Starr	26	15	11



ABORIGINAL TEACHER ASSOCIATE PROGRAM (ATAC)

In 1997-98, the groundwork was put in place for the Aboriginal Teacher Associate Certificate Program (ATAC) in Meadow Lake.

The ATAC program is a two-year certificate program that prepares students with practical classroom skills. The 60 credit units of education and arts & science classes that are taken during the 2 years can be applied to a Bachelor of Education degree if the students wish to continue. As well, the students will have completed the two (2)-three week practicums in a school based setting.

Students were interviewed and selected in July. The Program Coordinator and the Clerk Steno were put in place in August and the program began in conjunction with the University calendar. The program started with 23 students, 22 of these were female. Two of the students had disabilities that required some changes as to how and where the program was offered. The program has currently finished the first year of the program.

In spite of some very difficult circumstances this new program has survived and thrived. 18 of the original 23 students will be returning for the second year of the program. Our only male student will not be returning in the fall and one of the disabled students has left as well. However, she did not leave because her disability. She left to raise her triplets. She intends to, if possible, take the Arts & Science component of the program this year.

Program Numbers

Sept. 1998 22 females, 1 male

Sept. 1999 18 females



**GABRIEL DUMONT INSTITUTE OF NATIVE STUDIES
AND APPLIED RESEARCH, INC.**

Staff of Gabriel Dumont Institute 1998 - 99

The following staff list includes regular staff, part-time and term positions, but does not include sessional lecturers.

Karon Shmon, Executive Director (Saskatoon)
Calvin Racette, Assistant Executive Director (Regina)

Finance and Administration (Regina)

Maureen Bandas, Director of Finance and Operations
Barb Kozack, Accounting Clerk/Payroll
Joan Mantee, Accounting Clerk/Accounts Payable
Sheryl Durocher, Accounting Clerk/Accounts Receivable

Stan Kolosa, Custodian (Prince Albert)
Lori Biggins, Custodian (Prince Albert)

Library Services

Bette Desjarlais, Librarian (Prince Albert)
Marilyn Belhumeur, Librarian (Regina)
Pat Kelly, Library Tech (Regina)

University Programs (Saskatoon)

Lorraine Amiotte, Administrative Coordinator
Blanche Gehriger, Clerk Steno

Curriculum and Publishing (Saskatoon)

Leah Dorian, Program Coordinator
Darren Prefontaine, Curriculum Developer

SUNTEP (Regina)

Joanne Pelletier, Program Coordinator
Donna Scarfe, Faculty
Karen Arnason, Faculty
Wilfred, Burton, Faculty
Treena, Racette, Clerk Steno

SUNTEP (Saskatoon)

Sheila Pocha, Program Coordinator
Anne Boulton, Faculty
Kenneth Kutz, Faculty
Linda Lysyk, Faculty
Ruth Daniels, Clerk-Steno

SUNTEP (Prince Albert)

Michael Relland, Program Coordinator
Murdine McCreath, Faculty
Sandra Sherwin-Shields, Faculty
Elaine Sukava, Faculty
Bente Huntley, Faculty
Liza Brown, Faculty
Donna Biggins, Clerk-Steno

Aboriginal Teacher Associate Certificate/GDC (Meadow Lake)

Judy Okanee, Program Coordinator
Vivian Pritchett, Clerk-Steno

Dumont Technical Institute (Saskatoon)

Geordy McCaffrey, Principal
Lisa Wilson, Program Coordinator
Diana Barr, Program Coordinator
Den Kowalko, Administrative Coordinator
Cindy Hanson, Program Coordinator
Brett Vandale, Program Coordinator
Lorna Docken, Program Coordinator
Keith Henry, Program Coordinator
Shane Kweens, PTA Coordinator
Marlene Laliberte, Administrative Coordinator
Priscilla Gonzalez, Custodian



GABRIEL DUMONT INSTITUTE OF NATIVE STUDIES AND APPLIED RESEARCH, INC.



Scholarship Foundation

The Gabriel Dumont Scholarship Foundation was established to administer the Institute's scholarship funds.

Napoleon LaFontaine Economic Development Scholarships

The Napoleon LaFontaine Economic Development Foundation was established to encourage Saskatchewan Métis people to pursue full-time education training in fields of academic studies related to economic development of Métis people. This foundation is currently being expanded to allow all students of the Gabriel Dumont Institute to participate.

Scholarship Trustees and Selection Committee

The Trustee and Selection Committee Board consists of five members. Three of the members are selected from within the Institute while two of the members are external appointees from the Métis community. The Trustees and Selection Committee members are:

- Internal: Murray Hamilton, Chairperson
Karon Shmon, Secretary
Earl Cook
- External: Shirley Ross
Max Morin (Chair)

Entrance Scholarships

Entrance Scholarships are available to post-secondary students who are enrolled in a diploma or certificate program only and who also meet the eligibility criteria. Students who have not completed high school may apply for the scholarship if they have fulfilled all entrance requirements of the institution where they will be studying.

Undergraduate Scholarships

Applicants for the undergraduate Scholarships must have completed a minimum of one academic year of full-time studies and have achieved at least a 'B' average during the most recent academic year in which they were enrolled.

Graduate Scholarships

Applicants for the Graduate Scholarships must be engaged in any graduate degree program at the Masters or Doctorate level or accepted into a Masters or Doctorate degree program at a recognized Canadian university. Applicants for the Graduate Scholarship must be engaged in a major research project or thesis which relates to the economic development of Métis people.

Loan Remission Scholarships

Applicants for the Loan Remission Scholarships must apply for the award within two months of graduation. Applicants must have an outstanding loan balance through the Canada Student Loan Program and/or the Saskatchewan Student Loan Program after receipt of any other loan remission awards available to the applicant through the Governments of Canada and Saskatchewan.

Gabriel Dumont Graduation Scholarships

To receive the Graduation Scholarships, students must have completed a diploma, certificate or degree program at the Gabriel Dumont Institute which required a minimum of eight months full-time study with a minimum 'B' average in the most recent academic year of studies.

Recipients of the Graduation Scholarship will be nominated by the staff of the Gabriel Dumont Institute of Native Studies and Applied Research on the basis of academic achievement and contribution to the student body of the Institute and commitment to the Métis people.

The value of the Graduation Scholarship shall not exceed \$200 for each year of full-time studies to a maximum of \$1,000 for any one recipient.

Special Scholarships

Special scholarships may be considered when funds designated for other scholarships are not fully utilized or when unanticipated revenues are available.

Recipients of Special Scholarships may not be required to submit an application.

1998 Napoleon LaFontaine Scholarship Recipients

Entrance

Steve Blanchard
Stacey Burkardt
Ken Evett
Don Hallett
Paul Harper
Amanda Harvey
Todd Heroux
Katie Janvier
William Lehne

Heather McCallum
Michael McMaster
Donna Nydegger
Roger Parent
Donald Parenteau
Laura Parisien
Theresa Provost
Candace Ross

Undergraduate

Jon Baxter
Dawn Bear
Lisa Bear
Barb Cook
Fred Genaille
Lori Gollan
Anne Laliberte
Leah Lavalley
Lori Lepine
Delbert Majore
Linda McCrindle

Cecile McKay
Angela Miller
Marie Morin
Stacey Nault
Melody Parks
Donna Ross
Dwayne Sayers
Nicole Serwatkewich
Tracey Sinclair
Karen Woodward
Connie Works

Graduate

Geordy McCaffrey
David Parisee
Norma McKay

Special Scholarship

Franklin Parenteau

Loan Remission

Tammy Hamilton
David Parisee

SaskEnergy Entrance Scholarships

Saskatchewan Energy has committed a total of \$50,000 to the Gabriel Dumont Institute over the years 1998-2003 for scholarships. These are further sub-divided; \$5,000 per year for five years to GDC students and \$5,000 per year for five years to DTI students.

To qualify for SaskEnergy scholarships, students can come directly from high school with a minimum of 80% average or currently attending a GDC/DTI program. Students must be registered as a full time student and must have proof of Métis ancestry.

Areas of study must be in the area of business and commerce to qualify for these awards. Awards are made twice a year to a maximum of \$2,500 per semester. Scholarships may vary in size.

1998 SaskEnergy Scholarship Recipients

GDI	Johathan G. Galloway
	Tanya K. Ryzak
DTI	Roger D.J. Williams
	Tammy L. Lavallee



FINANCE AND OPERATIONS

The purpose of the Finance and Operations Division is to carry out financial planning, personnel services and administrative support services. The mission of this division is to provide (1) administrative and financial direction, support and accountability to the Gabriel Dumont Institute and its subsidiaries (external focus); and (2) efficient delivery and management of administrative and personnel services (internal focus).

The objectives of the division are (1) financial planning/reporting; (2) personnel services; and (3) administrative support services. These are achieved through a centralized accounting/administration system. More specifically, this requires:

- ∞ maintaining a centralized management information retrieval system in order to adequately update systems and procedures to accommodate existing Institute programs and/or Institute expansion;
- ∞ standardizing procedures to ensure efficient workflow throughout Institute programs and services;
- ∞ providing consistent administrative support to all Institute staff by providing accurate information;
- ∞ providing reliable accounting and financial information to all Institute programs, operations and funding agencies;
- ∞ assisting in the planning of uniform annual budgets.

The division staff as of March 31, 1999 are Custodians: Stan Kolosa, and Lori Biggins; Accounting Clerks: Barb Kozack, Joan Mantee, Sheryl Durocher; and Maureen Bandas, Director of Finance & Operations. The past year on the University of Regina campus, Education Building, has been a very challenging experience in terms of adapting to our new surroundings. It is very evident that our office space has substantially diminished while our workload continues to increase. This has required the division staff to be very conscientious in reorganizing procedures to function in a timely and efficient manner. It is our hope that in the near future we will be able to obtain a larger facility to expand our work area as well as our staff complement.

Finance and operations has undergone an upgrade of the division's computer network with the aid of our consultant. This is an ongoing process of transferring financial data and working documents to the new system. In addressing the YAK issue, our computer support technicians have informed us that our network will be ready for the year 2000.

In conclusion, the division's objectives have been maintained over the past year even though we were faced with more pressing issues such as the internal revamping of systems to accommodate the new millennium. Our staff is confident that we will continue to meet the financial and administrative support services for the Institute's core operations and educational programs.



**GABRIEL DUMONT INSTITUTE OF NATIVE STUDIES
AND APPLIED RESEARCH, INC.**

TREASURER'S REPORT

On behalf of the Gabriel Dumont Institute Board of Governors, I am pleased to submit audited financial statements for the year ending March 31, 1999.

The past year has been one of fiscal responsibility and modest growth for many of the Institute's departments. Major strides have been taken at DTI and in community based programming.

A major emphasis has been placed on working with our partners and bringing the Gabriel Dumont Institute and our subsidiary organizations on par with the other provincial organizations that do similar work. This requires a great deal of work at many levels and it has been a very interesting process. It is expected that the final outcome will ensure greater stability and carry the Institute forward on many fronts.

Many changes have occurred at the policy level. New policy development and upgrading of former policies has enhanced how the Gabriel Dumont Institute conducts business. This requires a strong commitment from staff and board members.

I have enjoyed a great deal of support from my fellow board members, and feel that it has been a valuable year. The Institute has prepared itself to be YAK compatible and the financial operation is very detailed. We continue to meet our mandate and continue to do more with less. Strong support from the Métis community allows us to operate effectively and efficiently.

I want to thank the Board of Governors, staff and members of the Métis community for their support and determined effort for the past year. It has been a rewarding experience and many of things I learned will help me continue to be an effective board member. I want to encourage a continued level of support from all of our people and the results will leave our Institute strong and vibrant into the next millennium.

Sincerely,

Shirley Boucher
Treasurer, GDC Board of Governors

FINANCIAL STATEMENTS

**GABRIEL DUMONT INSTITUTE OF
NATIVE STUDIES AND APPLIED
RESEARCH, INC.**

March 31, 1999

AUDITORS' REPORT

To the Board of Directors of
Gabriel Dumont Institute of Native Studies and Applied Research, Inc.

We have audited the statement of financial position of **Gabriel Dumont Institute of Native Studies and Applied Research, Inc.** as at March 31, 1999 and the statements of operations, changes in net assets, and cash flows for the year then ended. These financial statements are the responsibility of the Institute's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Institute as at March 31, 1999 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles.

Regina, Canada.
June 7, 1999.

Chartered Accountants

Gabriel Dumont Institute of Native Studies and Applied Research, Inc.
(Incorporated under the Non-Profit Corporations Act of Saskatchewan)

STATEMENT OF FINANCIAL POSITION

As at March 31

	1999 \$	1998 \$
ASSETS		
Current		
Cash	247,816	278,525
Accounts receivable [notes 10 and 11]	616,253	734,099
Inventory	93,859	85,785
Prepaid expenses	31,208	51,999
Total current assets	989,136	1,150,408
Mortgage receivable [notes 3 and 10]	80,091	74,330
Capital assets [note 4]	784,552	813,338
	1,853,779	2,038,076
LIABILITIES, DEFERRED CONTRIBUTIONS AND NET ASSETS		
Current		
Accounts payable	369,827	401,020
Current portion of term debt [note 5]	66,156	93,500
Total current liabilities	435,983	494,520
Term debt [note 5]	—	66,087
Total liabilities	435,983	560,607
Deferred contributions [note 6]	396,125	565,974
Net assets (deficit)		
Unrestricted	(783,980)	(892,106)
Externally restricted		
Core Service	491,712	510,156
S.U.N.T.E.P.	275,545	319,699
Other specific contract projects	316,125	316,127
Invested in capital assets	718,396	653,751
Restricted for endowment purposes [note 7]	3,873	3,868
Total net assets	1,021,671	911,495
	1,853,779	2,038,076

Contingencies [note 12]

Commitments [note 13]

See accompanying notes

On behalf of the Board:

Director

Director

STATEMENT OF OPERATIONS

Year ended March 31

	Unrestricted	Externally Restricted			1999 Total \$	1998 Total \$
	Administration \$	Core Service \$	S.U.N.T.E.P. \$	Other Specific Contract Projects \$		
REVENUE						
Government of Canada	—	15,000	—	—	15,000	9,000
- Canada Council	—	—	—	—	—	5,000
- Canadian Heritage	—	—	—	—	—	—
- Canadian Languages	—	3,000	—	—	3,000	—
- Department of Health	—	4,000	—	—	4,000	4,673
- Human Resource Development Canada	—	—	—	65,974	65,974	237,674
Government of Saskatchewan	109,019	656,000	1,651,793	—	2,416,812	2,186,401
Other [schedule 1]	379,603	53,391	352,218	6,942	792,154	760,133
	488,622	731,391	2,004,011	72,916	3,296,940	3,202,881
EXPENSES						
Curriculum development	—	40,915	—	—	40,915	45,064
Instructional costs	—	—	842,510	6,783	849,293	693,439
Kapachee	—	46,344	—	—	46,344	46,344
Library costs [note 8]	649	16,343	6,208	—	23,200	17,233
Operating costs [schedule 2]	349,430	122,487	92,375	14,987	579,279	592,092
Public relations [schedule 3]	1,948	16,148	9,891	3,151	31,138	28,704
Salaries and benefits [schedule 3]	321,708	354,648	816,404	37,719	1,530,479	1,590,477
Travel and sustenance [schedule 3]	28,312	21,007	34,802	2,000	86,121	64,285
	702,047	617,892	1,802,190	64,640	3,186,769	3,077,638
Excess (deficiency) of revenue over expenses	(213,425)	113,499	201,821	8,276	110,171	125,243

See accompanying notes

STATEMENT OF CHANGES IN NET ASSETS

Year ended March 31

	<u>Unrestricted</u>	<u>Externally Restricted</u>			Invested in Capital Assets \$	Endowment \$	1999 Total	1998 Total \$
	<u>Administration</u> \$	<u>Core Service</u> \$	<u>S.U.N.T.E.P.</u> \$	<u>Other Specific Contract Projects</u> \$				
Net assets (deficit), beginning of year	(892,106)	510,156	319,699	316,127	653,751	3,868	911,495	786,248
Excess (deficiency) of revenue over expenses	(213,425)	113,499	201,821	8,276	—	—	110,171	125,243
Change in investment in capital assets	(64,645)	—	—	—	64,645	—	—	—
Earnings on endowment funds	—	—	—	—	—	5	5	4
Interfund transfers - administration support/ facility recovery [note 10]	386,196	(131,943)	(245,975)	(8,278)	—	—	—	—
Net assets (deficit), end of year	(783,980)	491,712	275,545	316,125	718,396	3,873	1,021,671	911,495

See accompanying notes

Gabriel Dumont Institute of Native Studies and Applied Research, Inc.

STATEMENT OF CASH FLOWS

Year ended March 31

	1999 \$	1998 \$
OPERATING ACTIVITIES		
Excess of revenue over expenses	110,171	125,243
Charges (credits) to operations not affecting cash in the current year		
Loss on disposal of capital assets	—	7
Depreciation and amortization	63,594	65,303
Amortization of deferred contributions [note 6]	(65,000)	(65,000)
Net change in non-cash working capital accounts [note 9]	(5,479)	(123,077)
Cash provided by operating activities	103,286	2,476
INVESTING AND FINANCING ACTIVITIES		
Purchase of capital assets	(34,808)	(30,748)
Term debt repayments	(93,431)	(86,883)
Proceeds on disposal of capital assets	—	539
Increase in mortgage receivable	(5,761)	(5,186)
Interest on endowments	5	4
Cash used in investing and financing activities	(133,995)	(122,274)
Net decrease in cash during the year	(30,709)	(119,798)
Cash, beginning of year	278,525	398,323
Cash, end of year	247,816	278,525

See accompanying notes

SCHEDULE OF OTHER REVENUE

Year ended March 31

	Administration	Core Service	S.U.N.T.E.P.	Other Specific Contract Projects	1999 Total	1998 Total
	\$	\$	\$	\$	\$	\$
Donations	—	—	—	—	—	50
Fees for services <i>[note 10]</i>	336,621	—	—	—	336,621	313,567
Interest	16,115	—	—	—	16,115	14,394
Miscellaneous	26,867	1,719	3,735	—	32,321	9,671
Other grants	—	4,283	—	—	4,283	—
P. A. District Chiefs	—	—	72,675	—	72,675	50,250
Sales and royalties	—	47,389	—	—	47,389	53,869
Teaching income	—	—	83,830	—	83,830	99,638
Tuition income	—	—	191,978	6,942	198,920	218,694
	379,603	53,391	352,218	6,942	792,154	760,133

See accompanying notes

SCHEDULE OF OPERATING COSTS

Year ended March 31

	Administration	Core Service	S.U.N.T.E.P.	Other Specific Contract Projects	1999 Total	1998 Total
	\$	\$	\$	\$	\$	\$
Annual report	—	4,306	—	—	4,306	—
Bank charges	3,360	—	—	—	3,360	2,354
Building	148,502	34,677	20,453	11,056	214,688	227,043
Computer services	5,593	9,662	3,944	170	19,369	43,335
Conference	—	—	—	—	—	18,911
Consulting and legal services	78,314	6,415	—	702	85,431	44,282
Depreciation and amortization	49,745	6,579	7,270	—	63,594	65,303
Duplicating	515	2,159	4,852	50	7,576	13,139
Equipment	11,404	13,351	15,155	1,043	40,953	53,622
Insurance	16,065	—	1,685	—	17,750	18,315
Interest	7,784	—	—	—	7,784	14,348
Loss on disposal of capital assets	—	—	—	—	—	7
Miscellaneous	2,290	2,836	1,961	50	7,137	6,375
Office supplies	4,053	13,304	5,574	39	22,970	18,547
Postage and courier	9,022	13,260	7,357	42	29,681	13,447
Telephone	12,783	15,938	24,124	1,835	54,680	53,064
	349,430	122,487	92,375	14,987	579,279	592,092

See accompanying notes

**SCHEDULE OF PUBLIC RELATIONS, SALARIES AND BENEFITS, AND TRAVEL
AND SUSTENANCE EXPENSES**

Year ended March 31

	Administration \$	Core Service \$	S.U.N.T.E.P. \$	Other Specific Contract Projects \$	1999 Total \$	1998 Total \$
Public relations						
Orientation	—	—	815	—	815	912
Promotion, publicity, and graduation	1,142	14,659	7,156	3,151	26,108	22,925
Recruitment	806	1,489	1,920	—	4,215	4,867
	<u>1,948</u>	<u>16,148</u>	<u>9,891</u>	<u>3,151</u>	<u>31,138</u>	<u>28,704</u>
Salaries and benefits						
Staff salaries and wages	276,654	315,828	18,668	34,126	1,345,276	1,398,151
Staff benefits	45,054	38,820	97,736	3,593	185,203	192,326
	<u>321,708</u>	<u>354,648</u>	<u>816,404</u>	<u>37,719</u>	<u>1,530,479</u>	<u>1,590,477</u>
Travel and sustenance						
Staff and students	12,840	21,007	34,802	2,000	70,649	37,544
Board	15,472	—	—	—	15,472	26,741
	<u>28,312</u>	<u>21,007</u>	<u>34,802</u>	<u>2,000</u>	<u>86,121</u>	<u>64,285</u>

See accompanying notes

1. NATURE OF ORGANIZATION

Gabriel Dumont Institute of Native Studies and Applied Research, Inc. ("the Institute") is a not-for-profit organization that provides Metis people in Saskatchewan the opportunity to obtain training and education. This is done through the Institute as well as its affiliates, Gabriel Dumont College, Inc. and Dumont Technical Institute, Inc. The Institute and its affiliates are incorporated under the Non-Profit Corporations Act of Saskatchewan and as such are not subject to income tax under the Income Tax Act (Canada).

2. ACCOUNTING POLICIES

Fund accounting

Revenue and expenses related to program delivery and administrative activities are reported in the following funds:

Administration

The finance and operations department which is located in Regina is responsible for carrying out the organization's financial planning, administering personnel services and providing administrative support services to the entire organization.

Core

These departments include curriculum development, research, and library and information services. The research and curriculum staff are located in Saskatoon and library staff work in both the Regina and Prince Albert Resource Centres. The curriculum department is an important vehicle for the fulfillment of the Institute's mandate, which is the promotion and renewal of Metis culture. The research department is responsible for identifying new projects, developing proposals and identifying funding sources for the successful completion of projects. The library comprises three collections located in Regina, Saskatoon and Prince Albert. It serves the research needs of the Institute. The library has a unique collection which focuses on Metis history and culture and on issues of concern in Metis and First Nations communities.

S.U.N.T.E.P.

The Saskatchewan Urban Native Teacher Education Program is a four year fully accredited Bachelor of Education program, offered by the Institute in cooperation with Saskatchewan Post-Secondary Education and Skills Training, the University of Regina and the University of Saskatchewan. The program is offered in three urban centres - Prince Albert, Saskatoon, and Regina. The program combines training and a sound academic education with extensive classroom experience and a thorough knowledge of issues facing students in our society.

2. ACCOUNTING POLICIES (continued)

Other Specific Contract Projects

The Institute has implemented a wide variety of additional education and training offerings throughout Saskatchewan. Many of these programs have been delivered in cooperation with the University of Regina, the University of Saskatchewan and Saskatchewan Post-Secondary Education and Skills Training.

Endowment contributions are restricted to the provision of scholarships.

Revenue recognition

The Institute follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue of the appropriate fund in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue of the appropriate fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Contributions include grant and contract revenue.

Endowment contributions are reported in the Endowment Fund.

Tuition fees are recognized as revenue of the S.U.N.T.E.P. Fund when the courses are held.

Capital assets

Capital assets are initially recorded at cost. Donated capital assets are recorded at their estimated fair market value plus other costs incurred at the date of acquisition. Normal maintenance and repair expenditures are expensed as incurred.

Depreciation is recorded in the accounts on the diminishing balance method at the following rates:

Building	5%
Equipment	20%

Leasehold improvements are amortized straight line, over the term of the lease.

Works of art are not depreciated due to their indefinite useful lives resulting from their historical and cultural significance.

Depreciation and amortization are charged for the full year in the year of acquisition. No depreciation or amortization is taken in the year of disposal. It is expected that these procedures will charge operations with the total cost of the assets over the useful lives of the assets. Gains or losses on the disposal of individual assets are recognized in income in the year of disposal.

2. ACCOUNTING POLICIES (continued)

Inventory

Inventory is recorded at the lower of cost or market with cost being determined using average cost.

3. MORTGAGE RECEIVABLE

The mortgage receivable is with Gabriel Dumont Institute Community Training Residence, Inc. ("CTR") and is due on demand, bearing interest at CIBC prime plus 1% [7.75% at March 31, 1999; 7.5% - at March 31, 1998], with the CTR's building pledged as collateral up to \$54,160.

4. CAPITAL ASSETS

	1999		1998	
	Cost \$	Accumulated Depreciation \$	Cost \$	Accumulated Depreciation \$
Administration				
Land	117,000	—	117,000	—
Works of art	2,199	—	2,199	—
Building	833,938	347,248	833,938	321,633
Equipment	1,016,316	921,709	997,319	898,057
Leasehold improvements	258,158	258,158	258,158	258,158
	<u>2,227,611</u>	<u>1,527,115</u>	<u>2,208,614</u>	<u>1,477,848</u>
Accumulated depreciation	<u>1,527,115</u>		<u>1,477,848</u>	
	<u>700,496</u>		<u>730,766</u>	
Core Services				
Works of art	26,750	—	26,750	—
Equipment	200,414	174,100	197,112	167,521
Leasehold improvements	136,080	136,080	136,080	136,080
	<u>363,244</u>	<u>310,180</u>	<u>359,942</u>	<u>303,601</u>
Accumulated depreciation	<u>310,180</u>		<u>303,601</u>	
	<u>53,064</u>		<u>56,341</u>	

4. CAPITAL ASSETS (continued)

	1999		1998	
	Cost \$	Accumulated Depreciation \$	Cost \$	Accumulated Depreciation \$
S.U.N.T.E.P.				
Equipment	148,469	119,389	135,959	112,119
Leasehold improvements	60,325	60,325	60,325	60,325
	208,794	179,714	196,284	172,444
Accumulated depreciation	179,714		172,444	
	29,080		23,840	
Other				
Equipment	16,780	14,868	16,780	14,390
Accumulated depreciation	14,868		14,390	
	1,912		2,390	
Total	2,816,429	2,031,877	2,781,620	1,968,282
Less accumulated depreciation	2,031,877		1,968,282	
	784,552		813,338	

The change in net book value of capital assets is due to the following:

	1999 \$	1998 \$
Balance, beginning of year	813,338	848,439
Purchase of capital assets internally funded	34,808	30,748
Proceeds from disposition of capital assets	—	(539)
Loss on disposal of capital assets	—	(7)
Depreciation and amortization of capital assets	(63,594)	(65,303)
Balance, end of year	784,552	813,338

5. TERM DEBT

	1999	1998
	\$	\$
7.8% mortgage, on the Prince Albert building, renewable on a yearly basis, repayable in monthly instalments of \$8,509 principal and interest, against which a building has been pledged as collateral.	66,156	159,587
Current portion	66,156	93,500
	—	66,087

The carrying amount of the Institute's long-term debt approximates estimated fair value because the stated interest rate, which is adjusted every year, approximates the market rate.

6. DEFERRED CONTRIBUTIONS

Included in deferred contributions is a conditional grant from the Province of Saskatchewan of \$600,000 received in fiscal 1996 and a \$50,000 conditional grant received in fiscal 1995. The balance of the conditional grant [\$390,000 at March 31, 1999; \$455,000 at March 31, 1998] will be recognized as grant revenue at \$65,000 per year consistent with a \$65,000 annual reduction in grants received from the province of Saskatchewan.

Under the terms of the conditional grant, the full amount becomes repayable if certain conditions are not met. The Institute believes that it is substantially in compliance with the grant conditions and that the grant is not currently repayable.

The Institute also has \$6,125 of deferred contributions from the Prince Albert District Chiefs Management Company for the S.U.N.T.E.P. Program.

In 1998, the Institute had \$110,974 of deferred contributions received from Human Resource Development Canada for specific social work programs.

	1999	1998
	\$	\$
Balance, beginning of year	565,974	550,151
Less amortization of deferred contributions	(65,000)	(65,000)
Add restricted contributions received during the year	6,125	80,823
Less restricted contributions recognized during year	(110,974)	—
Balance, end of year	396,125	565,974

7. ENDOWMENTS

	1999	1998
	\$	\$
Art Carriere Memorial Fund	2,613	2,610
Les Fiddler Memorial Fund	1,260	1,258
	3,873	3,868

8. LIBRARY COSTS

The Institute's library collection includes materials related to the culture and history of Aboriginal peoples not readily available from other sources. These materials assist the Institute in its own cultural and historical research and curriculum activities. The acquisition costs of the library collection are expensed. The library collection is not carried at cost and depreciated because they are: held for public exhibition, education and research; protected, cared for and preserved; and any proceeds from sales are used to maintain the existing collection and to acquire other items for the collection. The amount of \$15,725 [1998 - \$11,611] was spent on the collection during the year. The amount of \$260 [1998 - \$471] was received from the sale of items in the Prince Albert library during the year and used to purchase other items for the collection.

9. NET CHANGE IN NON-CASH WORKING CAPITAL ACCOUNTS

	1999	1998
	\$	\$
DECREASE (INCREASE) IN		
Accounts receivable	117,846	(60,873)
Inventory	(8,074)	(12,245)
Prepaid expenses	20,791	(19,887)
INCREASE (DECREASE) IN		
Accounts payable	(31,193)	(110,895)
Deferred contributions	(104,849)	80,823
	<u>(5,479)</u>	<u>(123,077)</u>

10. RELATED PARTY AND INTER-FUND TRANSACTIONS

The Institute had the following transactions during the year and account balances at year end that are not specifically identified in these financial statements, with its affiliates. Each of these entities operates under the same Board of Directors as the Institute. All transactions were recorded at fair market value.

	1999	1998
	\$	\$
Accounts receivable		
Community Training Residence, Inc.	241,191	241,191
Dumont Technical Institute, Inc.	54,485	221,860
Gabriel Dumont Scholarship Foundation	10,598	7,573
Gabriel Dumont College Inc.	12,165	—
	<u>318,439</u>	<u>470,624</u>
Accounts payable		
Gabriel Dumont College Inc.	—	177,526
Administrative services income at negotiated value	<u>323,850</u>	<u>291,718</u>
Interest income accrued in mortgage receivable	<u>5,761</u>	<u>5,186</u>

Inter-fund administrative support/facility recovery expenses are charged by way of a transfer between the net assets of the administration fund and the other funds based on use of services.

11. CONTROLLED AND RELATED ENTITIES

The following organizations are controlled by the Institute as the Board of Directors are the same directors and the only directors of the Gabriel Dumont College, Inc., Gabriel Dumont Institute Community Training Residence, Inc., Dumont Technical Institute, Inc., and the Gabriel Dumont Scholarship Foundation. Amounts shown are for the most recent fiscal year end of each entity.

	Gabriel Dumont College, Inc. March 31, 1999 \$	Gabriel Dumont Institute Community Training Residence, Inc. March 31, 1999 \$	Dumont Technical Institute, Inc. June 30, 1998 \$	Gabriel Dumont Scholarship Foundation December 31, 1998 \$
Financial position				
Total assets	418,549	359,642	1,441,093	1,192,553
Total liabilities	79,098	481,848	1,247,001	12,598
Net assets- internally restricted	339,451	—	—	—
- externally restricted	—	(122,206)	194,092	1,179,955
	418,549	359,642	1,441,093	1,192,553
Results of operations				
Total revenue	459,643	59,736	4,511,870	82,981
Total expenses	295,616	45,370	4,430,875	46,103
Excess of revenue over expenses	164,027	14,366	80,995	36,878
Cash flows				
Cash generated by (used in) operations	229,062	23,913	(308,250)	21,397
Cash used in financing and investing activities	—	(27,573)	(67,354)	(13,185)
Increase (decrease) in cash	229,062	(3,660)	(375,604)	8,212

12. CONTINGENCIES

The Institute is contingently liable as guarantor of a loan of Gabriel Dumont Institute Community Training Residence, Inc. amounting to \$145,569 under which all the Institute's property has been pledged as collateral.

13. COMMITMENTS

The Institute is committed under term leases as follows:

Regina	to May 30, 2003 at a monthly rental of \$3,750.
Saskatoon	from July 1, 1998 - June 30, 1999 at a monthly rental of \$1,959 to June 30, 2000 at a monthly rental of \$4,181

14. ECONOMIC DEPENDENCE

The majority of funding for the operations of the Institute is provided by various levels of government. Funding is provided by annual grants and under contracts expiring on various dates.

15. UNCERTAINTY DUE TO THE YEAR 2000 ISSUE

The Year 2000 Issue arises because many computerized systems use two digits rather than four to identify a year. Date-sensitive systems may recognize the year 2000 as 1900 or some other date, resulting in errors when information using year 2000 dates is processed. In addition, similar problems may arise in some systems which use certain dates in 1999 to represent something other than a date. The effects of the Year 2000 Issue may be experienced before, on, or after January 1, 2000, and, if not addressed, the impact on operations and financial reporting may range from minor errors to significant systems failure which could affect an entity's ability to conduct normal business operations. It is not possible to be certain that all aspects of the Year 2000 Issue affecting the entity, including those related to the efforts of customers, suppliers, or other third parties, will be fully resolved.

FINANCIAL STATEMENTS

**DUMONT TECHNICAL
INSTITUTE INC.**

June 30, 1998

AUDITORS' REPORT

To the Shareholder of
Dumont Technical Institute Inc.

We have audited the balance sheet of **Dumont Technical Institute Inc.** as at June 30, 1998 and the statements of revenue, expenses and net assets, and cash flows for the year then ended. These financial statements are the responsibility of the company's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the company as at June 30, 1998 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles.

Ernst & Young LLP

Regina, Canada,
October 23, 1998.

Chartered Accountants

Dumont Technical Institute Inc.

[Incorporated under the Non-Profit Corporations Act of Saskatchewan]

BALANCE SHEET

As at June 30

	1998	1997
	\$	\$
ASSETS		
Cash	199,221	574,825
Accounts receivable	1,104,469	220,779
Prepaid expenses <i>[note 4]</i>	67,722	10,008
Capital assets <i>[note 3]</i>	69,681	19,747
	1,441,093	825,359
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable <i>[note 4]</i>	958,117	474,690
Deferred contributions <i>[note 5]</i>	143,810	156,949
Unexpended contributions repayable <i>[note 6]</i>	145,074	80,623
Total liabilities	1,247,001	712,262
Net assets		
Net assets invested in capital assets	69,681	19,747
Unrestricted net assets	124,411	93,350
Total net assets	194,092	113,097
	1,441,093	825,359

Commitments *[note 6]**See accompanying notes*

On behalf of the Board:

Director

Director

Dumont Technical Institute Inc.

STATEMENT OF CHANGES IN NET ASSETS

Year ended June 30

	Invested in Capital Assets \$	Unrestricted \$	1998 \$	1997 \$
Balance, beginning of year	19,747	93,350	113,097	12,875
Excess of revenue over expenses	—	80,995	80,995	100,222
Investment in capital assets	49,934	(49,934)	—	—
Balance, end of year	69,681	124,411	194,092	113,097

Dumont Technical Institute Inc.

STATEMENT OF REVENUE, EXPENSES AND NET ASSETS

Year ended June 30

	Core \$	ABE/GED Programs \$	Other Programs \$	1998 \$	1997 \$
REVENUE					
Aboriginal Women's Council	—	—	16,802	16,802	—
Beardy's Okemasis	—	—	11,517	11,517	—
Equipment rental recovery	50,900	—	—	50,900	12,002
Fees for service [note 4]	12,436	—	—	12,436	99,411
Government of Canada grants	—	31,160	678,182	709,342	351,208
Government of Saskatchewan grants	405,649	2,347,366	343,212	3,096,227	2,260,706
Government of Saskatchewan Economic Co-operative	—	—	20,000	20,000	—
Government of Saskatchewan Inter- government and Oboriginal Affairs	—	—	10,000	10,000	—
Interest income	18,602	—	—	18,602	3,362
Metis Nation of Sask - Clarence Campeau Fund	—	—	1,355	1,355	—
Northlands College	—	9,000	51,172	60,172	27,043
Pathways [note 4]	14,241	87,573	397,568	499,382	173,045
SIAST - Future Skills	—	—	—	—	38,350
Tuition and fees	—	3,684	(1,909)	1,775	48,508
Woodland Cree	—	—	3,360	3,360	18,900
	501,828	2,478,783	1,531,259	4,511,870	3,032,535
EXPENSES					
Administrative services [note 4]	59,489	71,950	93,463	224,902	264,499
Computer software support	2,193	2,390	4,080	8,663	6,064
Contractual services and consulting [note 7]	1,000	68,154	148,705	217,859	28,326
Depreciation	17,420	—	—	17,420	4,937
Equipment [note 4]	10,758	49,049	194,770	254,577	117,573
Insurance	155	—	62	217	205
Interest and bank charges	2,229	—	—	2,229	900
Instructional costs [note 4]	1,415	1,851,852	511,276	2,364,543	1,755,285
Miscellaneous	3,830	1,283	395	5,508	1,269
Office supplies	10,496	8,632	12,247	31,375	17,444
Professional services	10,243	—	—	10,243	6,907
Public relations	1,256	—	—	1,256	1,137
Rent [note 4]	20,046	60,083	86,455	166,584	109,859
Salaries	198,529	303,813	401,003	903,345	497,227
Staff and board travel	23,616	12,870	14,002	50,488	30,674
Staff benefits	44,959	42,854	55,205	143,018	68,973
Telephone and fax	13,199	5,853	9,596	28,648	21,034
	420,833	2,478,783	1,531,259	4,430,875	2,932,313
Excess of revenue over expenses	80,995	—	—	80,995	100,222

See accompanying notes

Dumont Technical Institute Inc.

STATEMENT OF CASH FLOWS

Year ended June 30

	1998	1997
	\$	\$
OPERATING ACTIVITIES		
Excess of revenue over expenses	80,995	100,222
Add items not affecting cash		
Depreciation	17,420	4,937
Net change in non-cash working capital balances <i>[note 8]</i>	(406,665)	126,238
Cash provided by (used in) operating activities	(308,250)	231,397
INVESTING ACTIVITIES		
Purchase of capital assets	(67,354)	(13,927)
Cash used in investing activities	(67,354)	(13,927)
Increase (decrease) in cash during the year	(375,604)	217,470
Cash, beginning of year	574,825	357,355
Cash, end of year	199,221	574,825

See accompanying notes

1. PURPOSE OF ORGANIZATION

Dumont Technical Institute Inc. [the Institute] an organization that provides Metis people in Saskatchewan the opportunity to obtain training and education. This is done through the Institute as well as its affiliates, Gabriel Dumont College, Inc. and Gabriel Dumont Institute of Native Studies and Applied Research, Inc. The Institute is incorporated under the Non-Profit Corporations Act of Saskatchewan and as such is not subject to income tax under the Income Tax Act (Canada).

2. ACCOUNTING POLICIES

Revenue recognition

The Institute follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Contributions include grant and contract revenue.

Capital assets

Fixed assets are initially recorded at cost. Normal maintenance and repair expenditures are expensed as incurred.

Depreciation has been provided on the diminishing balance method at the following rate:

Furniture and equipment 20%

Depreciation is charged in the year of acquisition for the full year. No depreciation is charged in the year of disposal. It is expected that these procedures will charge operations with the total cost of the assets over the useful life of the assets. Gain or loss on the disposal of individual assets is recognized in income in the year of disposal.

3. CAPITAL ASSETS

	1998	1997
	\$	\$
Furniture and equipment		
Cost	96,884	29,530
Less: accumulated depreciation	27,203	9,783
Net book value	69,681	19,747

4. RELATED PARTY TRANSACTIONS

The organization had the following transactions during the year and account balances at year end that are not specifically identified in these financial statements with the following organizations all of which are affiliated through the Metis Nation of Saskatchewan:

	1998 \$	1997 \$
Gabriel Dumont Institute of Native Studies and Applied Research, Inc.		
Prepaid expenses	—	1,000
Accounts payable	325,467	99,384
Fees for service revenue	12,436	99,411
Administrative services expense	224,902	264,499
Rent expense	9,606	8,606
Metis Employment & Training of Saskatchewan Inc. (Regional offices)		
Revenue - Pathways	519,562	173,045
Rent expense	25,243	29,641
Equipment expense	117,394	40,588
Eastern Assiniboine Property Management		
Rent expense	30,597	11,617
Meadow Lake Local #31		
Rent expense	20,558	12,660

4. RELATED PARTY TRANSACTIONS continued

	1998 \$	1997 \$
Metis Addiction Council		
Equipment expense	—	574
Metis Nation of Saskatchewan Local 126		
Equipment expense	570	300
Metis Society Duck Lake #10		
Equipment expense	5,689	—
Provincial Metis Holdco Inc.		
Rent expense	18,701	16,213
Western Region III		
Rent expense	38,247	17,211
Equipment expense	26,104	4,781
Western Region IIA		
Rent expense	7,649	3,825
Equipment expense	35,585	7,649
Fort Battleford Urban Metis Development Inc.		
Instructional costs	—	37,500

5. DEFERRED CONTRIBUTIONS

Deferred contributions consist of education grant and program funding received from the Government of Saskatchewan for programs occurring in the next fiscal year. The contributions are used to deliver educational programs throughout the province.

6. UNEXPENDED CONTRIBUTIONS REPAYABLE

Unexpended contributions repayable consist of education program funds from the Government of Saskatchewan. These funds are used to provide courses under the Saskatchewan Skills Extension Program. Funds received in excess of course expenses must be repaid and are therefore, recorded as a liability.

7. CONTRACTUAL SERVICES AND CONSULTING

The Institute purchases some of its program delivery from outside agencies. The cost of purchasing these services are recorded in the contractual services and consulting expense account.

8. NET CHANGE IN NON-CASH WORKING CAPITAL BALANCES

	1998	1997
	\$	\$
DECREASE (INCREASE) IN		
Accounts receivable	(883,690)	(105,725)
Prepaid expenses	(57,714)	(6,760)
INCREASE (DECREASE) IN		
Accounts payable	483,427	191,217
Deferred contributions	(13,139)	37,151
Unexpended contributions repayable	64,451	10,355
	<u>(406,665)</u>	<u>126,238</u>

9. COMMITMENTS

The Institute is committed under term leases as follows:

Northern Lights School Division #13	to July 31, 1998, at a monthly rental of \$550
Northern Village of Sandy Bay	to August 15, 1998, at a monthly rental of \$600
Western Region Holding (Related Party) \$1,000	to December 15, 1998, at a monthly rental of to February 12, 1999, at a monthly rental of \$100

9. COMMITMENTS continued

Metis Inc. (Related Party)	to March 1, 1999, at a monthly rental of \$2,200 to March 1, 1999, at a monthly rental of \$1,770
Provincial Metis Holding Inc. (Related Party)	to March 31, 1999, at a monthly rental of \$2,063
Kent Properties Limited	to May 31, 1999, at a monthly rental of \$814

10. UNCERTAINTY DUE TO THE YEAR 2000 ISSUE

The Year 2000 Issue arises because many computerized systems use two digits rather than four to identify a year. Date-sensitive systems may recognize the year 2000 as 1900 or some other date, resulting in errors when information using year 2000 dates is processed. In addition, similar problems may arise in some systems which use certain dates in 1999 to represent something other than a date. The effects of the Year 2000 Issue may be experienced before, on, or after January 1, 2000, and, if not addressed, the impact on operations and financial reporting may range from minor errors to significant systems failure which could affect an entity's ability to conduct normal business operations. It is not possible to be certain that all aspects of the Year 2000 Issue affecting the Institute, including those related to the efforts of customers, suppliers, or other third parties, will be fully resolved.

11. COMPARATIVE FIGURES

Certain of the 1997 figures have been reclassified to conform with the current year's presentation.

FINANCIAL STATEMENTS

GABRIEL DUMONT COLLEGE, INC.

March 31, 1999

AUDITORS' REPORT

To the Board of Directors
Gabriel Dumont College, Inc.

We have audited the statement of financial position of **Gabriel Dumont College, Inc.** as at March 31, 1999 and the statements of operations and changes in net assets, and cash flows for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 1999 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles.

Ernst & Young LLP

Regina, Canada,
June 7, 1999.

Chartered Accountants

Gabriel Dumont College, Inc.
[Incorporated under the Non-Profit Corporations Act of Saskatchewan]

STATEMENT OF FINANCIAL POSITION

As at March 31

	1999	1998
	\$	\$
ASSETS		
Current		
Cash	229,163	101
Accounts receivable [note 3]	187,386	177,719
Prepaid expenses	2,000	—
	<u>418,549</u>	<u>177,820</u>
LIABILITIES AND NET ASSETS		
Current		
Accounts payable	22,371	2,396
Deferred revenue	56,727	—
Total liabilities	<u>79,098</u>	<u>2,396</u>
Net assets	<u>339,451</u>	<u>175,424</u>
	<u>418,549</u>	<u>177,820</u>

See accompanying notes

On behalf of the Board:

Director

Director

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

Year ended March 31

	1999 \$	1998 \$
REVENUE		
Government of Saskatchewan	204,731	88,831
Tuition and student fees	254,251	130,974
Interest revenue	661	—
	<u>459,643</u>	<u>219,805</u>
EXPENSES		
Administrative services <i>[note 3]</i>	23,048	—
Audit and legal	4,034	3,995
Bank charges	193	8
Building - rental and maintenance	14,186	—
Computer	578	—
Duplicating	577	—
Education supplies	246	—
Employee benefits	13,325	3,173
Equipment - operating	576	—
Insurance	228	—
Janitorial services	1,758	—
Library	372	—
Miscellaneous	277	—
Office supplies	1,437	—
Postage and courier	577	—
Promotions	167	502
Salaries	171,858	51,976
Staff recruitment	1,998	—
Start up allowance	1,200	1,400
Student books	8,738	—
Student recruitment	1,350	876
Telephone	2,867	—
Travel	12,753	219
Tuition and student fees	33,273	35,110
	<u>295,616</u>	<u>97,259</u>
Excess of revenue over expenses	164,027	122,546
Net assets, beginning of year	175,424	52,878
Net assets, end of year	339,451	175,424

See accompanying notes

Gabriel Dumont College, Inc.

STATEMENT OF CASH FLOWS

Year ended March 31

	1999	1998
	\$	\$
OPERATING ACTIVITIES		
Excess of revenue over expenses	164,027	122,546
Net change in non-cash working capital balances:		
Accounts receivable	(9,667)	(122,841)
Prepaid expenses	(2,000)	—
Accounts payable	19,975	396
Deferred revenue	56,727	—
Cash provided by operating activities	229,062	101
Net increase in cash	229,062	101
Cash, beginning of year	101	—
Cash, end of year	229,163	101

See accompanying notes

1. NATURE OF OPERATIONS

Gabriel Dumont College, Inc. ("GDC", "the College") has an affiliation with Saskatchewan Education and the University of Saskatchewan. It provides a means of post-secondary education for Metis people. Non-Metis university students may enroll provided there is space available after Metis students have enrolled to a maximum total capacity of 40 people. The College is incorporated under the Non-Profit Corporations Act of Saskatchewan and as such is not subject to income tax under the Income Tax Act (Canada).

Gabriel Dumont Institute of Native Studies and Applied Research, Inc. controls Gabriel Dumont College, Inc., Gabriel Dumont Institute Community Training Residence, Inc., Dumont Technical Institute Inc., and the Gabriel Dumont Scholarship Foundation, as the Board of Directors of Gabriel Dumont Institute of Native Studies and Applied Research, Inc. are the same directors and the only directors of the controlled entities.

2. ACCOUNTING POLICIES

Revenue recognition

The College follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

3. RELATED PARTY TRANSACTIONS

The organization had the following account balance at the year end that is not specifically identified in these financial statements, with its affiliates.

	1999 \$	1998 \$
Gabriel Dumont Institute of Native Studies and Applied Research, Inc.		
Accounts receivable	—	177,527
Accounts payable	12,165	—
Administrative services	23,048	—
Dumont Technical Institute		
Accounts receivable	29,403	—

4. UNCERTAINTY DUE TO THE YEAR 2000 ISSUE

The Year 2000 Issue arises because many computerized systems use two digits rather than four to identify a year. Date-sensitive systems may recognize the year 2000 as 1900 or some other date, resulting in errors when information using year 2000 dates is processed. In addition, similar problems may arise in some systems which use certain dates in 1999 to represent something other than a date. The effects of the Year 2000 Issue may be experienced before, on, or after January 1, 2000, and, if not addressed, the impact on operations and financial reporting may range from minor errors to significant systems failure which could affect an entity's ability to conduct normal business operations. It is not possible to be certain that all aspects of the Year 2000 Issue affecting the entity, including those related to the efforts of customers, suppliers, or other third parties, will be fully resolved.

FINANCIAL STATEMENTS

**GABRIEL DUMONT INSTITUTE
COMMUNITY TRAINING
RESIDENCE, INC.**

March 31, 1999

AUDITORS' REPORT

To the Board of Directors
Gabriel Dumont Institute Community Training Residence, Inc.

We have audited the statement of financial position of **Gabriel Dumont Institute Community Training Residence, Inc.** as at March 31, 1999 and the statements of operations and changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 1999 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles.

Ernst & Young LLP

Regina, Canada,
June 1, 1999.

Chartered Accountants

Gabriel Dumont Institute Community Training Residence, Inc.
[Incorporated under the Non-Profit Corporations Act]

STATEMENT OF FINANCIAL POSITION

As at March 31

	1999 \$	1998 \$
ASSETS		
Current		
Cash	17,646	21,306
Accounts receivable	184	—
Total current assets	17,830	21,306
Capital assets <i>[note 3]</i>	341,812	354,626
	359,642	375,932
LIABILITIES AND DEFICIT		
Current		
Accounts payable <i>[note 6]</i>	259,678	247,628
Interest payable	8,546	11,643
Current portion of term debt <i>[note 4]</i>	113,425	107,664
Total current liabilities	381,649	366,935
Term debt <i>[note 4]</i>	112,235	145,569
Total liabilities	493,884	512,504
Net Assets (deficit)		
Unrestricted		
Residence operations	(329,559)	(282,972)
Invested in capital assets	116,152	101,393
Restricted		
Resident Lodging Fund	—	(47,852)
Literacy Fund	—	4,154
Building Fund	79,165	88,705
Total Deficit	(134,242)	(136,572)
	359,642	375,932

See accompanying notes

On behalf of the Board:

Director

Director

Gabriel Dumont Institute Community Training Residence, Inc.

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

Year ended March 31

	Unrestricted Residence Operations \$	Capital Invested in Assets \$	1999			Total \$	1998 Total \$
			Building Fund \$	Resident Lodging Fund \$	Literacy Fund \$		
REVENUE							
Department of Justice	—	—	58,369	—	—	58,369	61,948
Miscellaneous income	1,367	—	—	—	—	1,367	598
Grant money repayable to Department of Justice	—	—	(12,036)	—	—	(12,036)	—
	<u>1,367</u>	<u>—</u>	<u>46,333</u>	<u>—</u>	<u>—</u>	<u>47,700</u>	<u>62,546</u>
EXPENSES							
Audit and legal	3,054	—	—	—	—	3,054	3,747
Depreciation	1,153	—	11,661	—	—	12,814	13,588
Insurance	—	—	2,282	—	—	2,282	2,266
Interest [note 6]	—	—	15,689	—	—	15,689	20,554
Office supplies	460	—	—	—	—	460	1,000
Property taxes	—	—	10,329	—	—	10,329	9,712
Repairs and maintenance	742	—	—	—	—	742	6,269
	<u>5,409</u>	<u>—</u>	<u>39,961</u>	<u>—</u>	<u>—</u>	<u>45,370</u>	<u>57,136</u>
Excess (deficiency) of revenue over expenses	(4,042)	—	6,372	—	—	2,330	5,410
Net assets (deficit), beginning of year	(282,972)	101,393	88,705	(47,852)	4,154	(136,572)	(141,982)
Interfund transfers - depreciation	1,153	(12,814)	11,661	—	—	—	—
- mortgage repayments	—	27,573	(27,573)	—	—	—	—
- closure of inactive funds	(43,698)	—	—	47,852	(4,154)	—	—
Net Assets (deficit), end of year	(329,599)	116,152	79,165	—	—	(134,242)	(136,572)

See accompanying notes

Gabriel Dumont Institute Community Training Residence, Inc.

STATEMENT OF CASH FLOWS

Year ended March 31

	1999	1998
	\$	\$
OPERATING ACTIVITIES		
Excess of revenue over expenses	2,330	5,410
Charges to operations not affecting cash in the current period		
Depreciation	12,814	13,588
Net change in non-cash working capital balances <i>[note 5]</i>	8,769	(3,214)
Cash generated through operating activities	23,913	15,784
FINANCING ACTIVITIES		
Repayment of term debt	(27,573)	(28,190)
Cash used in financing activities	(27,573)	(28,190)
Decrease in cash	(3,660)	(12,406)
Cash, beginning of year	21,306	33,712
Cash, end of year	17,646	21,306

See accompanying notes

1. NATURE OF ORGANIZATION

Gabriel Dumont Institute Community Training Residence, Inc. ("CTR") is a not-for-profit organization that was established to provide training and counselling to female offenders. This was done through funding from the Saskatchewan Department of Justice. The funding agreement with the Saskatchewan Department of Justice under which the organization has carried on its operations for training expired on March 31, 1996. Under the terms of that agreement the Saskatchewan Department of Justice is required to lease the building out of which the organization's operations have been conducted, until March 31, 2006. Management expects that receipts under this lease, which is under negotiation, will be sufficient to cover the cost of operating the building.

The organization is incorporated under the Non-Profit Corporations Act of Saskatchewan and as such is not subject to income tax under the Income Tax Act (Canada).

Gabriel Dumont Institute of Native Studies and Applied Research, Inc. controls Gabriel Dumont College, Inc., Gabriel Dumont Institute Community Training Residence, Inc., Dumont Technical Institute Inc., and the Gabriel Dumont Scholarship Foundation, as the Board of Directors of Gabriel Dumont Institute of Native Studies and Applied Research, Inc. are the same directors and the only directors of the controlled entities.

2. SIGNIFICANT ACCOUNTING POLICIES

Fund accounting

Revenue and expenses related to program delivery and administrative activities are reported in the following funds:

Residence Operations

This fund is used for the general operations of the organization. All operational transactions are recorded in the accounts of this fund.

Resident Lodging Fund

This fund represents amounts collected from the residents for lodging and was used for resident programs and the betterment of the facilities. During the year, the Board of Directors approved a resolution to close this fund.

Literacy Fund

This fund represents a grant received and used towards specified literacy programs. During the year, the Board of Directors approved a resolution to close this fund.

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Building Fund

This fund includes revenues specifically designated by the Saskatchewan Department of Justice for the mortgage payments and related building expenses including depreciation, insurance, interest and property taxes.

Revenue recognition

CTR follows the deferral method of accounting. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Capital assets

Capital assets are initially recorded at cost. Donated capital assets are recorded at their estimated fair market value plus other costs incurred at the date of acquisition. Normal maintenance and repair expenditures are expensed as incurred.

Depreciation is recorded in the accounts on the diminishing balance method at the following rates:

Furniture and equipment	20%
Building	4%

Depreciation and amortization are charged for the full year in the year of acquisition. No depreciation or amortization is taken in the year of disposal. It is expected that these procedures will charge operations with the total cost of the assets over the useful lives of the assets. Gains or losses on the disposal of individual assets are recognized in income in the year of disposal.

3. CAPITAL ASSETS

	1999		1998	
	Cost \$	Accumulated Depreciation \$	Cost \$	Accumulated Depreciation \$
Land	57,344	—	57,344	—
Furniture and equipment	33,657	29,045	33,657	27,893
Building	403,140	123,284	403,141	111,623
	494,141	152,329	494,142	139,516
Less: Accumulated depreciation	152,329		139,516	
	341,812		354,626	

4. TERM DEBT

	1999	1998
	\$	\$
SaskNative Economic Development Corporation mortgage due June, 2002, repayable in annual blended instalments of \$33,334 principal plus interest at CIBC prime plus 2% [8.75% at March 31, 1999; 8.50% at March 31, 1998] against which the building has been pledged as collateral.	145,569	178,903
Gabriel Dumont Institute of Native Studies and Applied Research, Inc. loan due on demand bearing interest at CIBC prime plus 1% [7.75% at March 31, 1999; 7.50% at March 31, 1998] against which the building has been pledged as collateral.	80,091	74,330
	225,660	253,233
Less current portion	113,425	107,664
	112,235	145,569

The estimated principal payments due in each of the next five fiscal years, assuming the mortgage will be financed at similar terms, are as follows:

	\$
2000	113,425
2001	33,334
2002	33,334
2003	45,567
	225,660

5. NET CHANGE IN NON-CASH WORKING CAPITAL BALANCES

	1999	1998
	\$	\$
DECREASE (INCREASE) IN		
Accounts receivable	(184)	42
INCREASE (DECREASE) IN		
Accounts payable	12,050	(2,024)
Interest payable	(3,097)	(1,232)
	8,769	(3,214)

6. RELATED PARTY TRANSACTIONS

The organization had the following transactions during the year and account balances at the year end that are not specifically identified in these financial statements, with Gabriel Dumont Institute of Native Studies and Applied Research, Inc., an entity that operates under the same Board of Directors as the organization.

	1999 \$	1998 \$
Accounts payable	241,191	241,191
Interest expense	5,761	5,187

Certain administrative functions of the organization are managed by Gabriel Dumont Institute of Native Studies and Applied Research, Inc. at no charge.

7. UNCERTAINTY DUE TO THE YEAR 2000 ISSUE

The Year 2000 Issue arises because many computerized systems use two digits rather than four to identify a year. Date-sensitive systems may recognize the year 2000 as 1900 or some other date, resulting in errors when information using year 2000 dates is processed. In addition, similar problems may arise in some systems which use certain dates in 1999 to represent something other than a date. The effects of the Year 2000 Issue may be experienced before, on, or after January 1, 2000, and, if not addressed, the impact on operations and financial reporting may range from minor errors to significant systems failure which could affect an entity's ability to conduct normal business operations. It is not possible to be certain that all aspects of the Year 2000 Issue affecting the entity, including those related to the efforts of customers, suppliers, or other third parties, will be fully resolved.

8. COMPARATIVE FIGURES

Certain of the 1998 comparative figures have been changed to reflect the current year's presentation.